Mail to: Jana Elliott PO BOX 152 Pinnacle NC 27043
Fax to 336-994-2116 Please return by May 25th, 2020

Full time team member: serves Monday – Friday from 6:50am-6pm one of more weeks

Availability:

Week 1: Week of June 15th, 2020: M-F 6:50am-6pm. Location: Forbush Middle School, 1431 Falcon Rd, Yadkinville, NC 27055

Please indicate the hours you are available to serve: _____

_____

Please indicate the days you are available to serve: _____

_____

Week 2: Week of June 29th, 2020: M-F 6:50am-6pm. Location: Elkin Elementary School, 135 Old Virginia Rd, Elkin, NC 28621

Please indicate the hours you are available to serve:_____

_____

Please indicate the days you are available to serve: _____

_____

Week 3: Week of July 20th, 2020: M-F 6:50am-6pm. Location: 1st Baptist Church of King, 122 Kirby Rd, King NC 27021

Please indicate the hours you are available to serve: _____

_____

Please indicate the days you are available to serve: _____

_____

Consent & Verification of Accuracy:

I attest that I am the volunteer staffer over the age of 18 or the parent/legal guardian of _____ (staff member's name) & I have full authority to consent, attest to, and authorize Heroes Helping Heroes & its Seeds of Hope programs to the following information. Denial of permissions will be noted if applicable. As such, I certify (promise) that all information on this application is true as reported. I understand that the Seeds of Hope program may qualify for a Federal Feeding Grant or other funding opportunities based on the information I give. I understand that if I purposely give false information, I am jeopardizing funding for the Seeds of Hope programs for foster, adopted, & at-risk children.

Signature of Staff Member: _____

Signature of Legal Guardian of Minor Staff Member: _____

Date: _____

Pledge of Consideration:

I,_____, Seeds of Hope camp staff applicant, **pledge to notify Jana immediately** should my plans change at 336-972-5266 & janak313@surry.net I further promise, that if for some unexpected reason, I am unable to fulfill my commitment to the service periods I have indicated above, I will make every effort to secure a replacement who will fulfill my job requirements as good or better than I would have . **I understand that Seeds of Hope's ability to serve these precious children depend on my communication, commitment, dependability, & accuracy.**

Background Check Consents:

I,_____, Seeds of Hope camp staff applicant understand that I must submit to a background check & be found to have a record devoid of criminal activity to be approved to work as a Seeds of Hope staff member each year that I apply.

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Character references with phone number (all applicants):
Name: _____Telephone: _____
Name: _____Telephone: _____
Staff Member Referred by: _____

Printed full name of Seeds of Hope camp staff applicant including maiden, previous, current married name, or any aliases:_____
_____

Demographic Info:
Participant's Last name: _____ First name: _____
Birthdate: _____ Age as of June 1, 2020: _____ Last grade completed as of June 2020:_____
Ethnicity: Hispanic/Latino__ Asian__ American Indian or Alaska Native__ African American__
Caucasian__ Native Hawaiian or other Pacific Islander__ Gender: (M/F) ___
T-Shirt Size: (Adult) _____/ (Youth):_____ New/Returning Staffer:_____
Mailing Address:_____
City: _____State: ___ Zip Code: _____ County: _____
In case of emergency call:_____Phone:_____
Minor Staffer Lives With: _____ Relationship to Staffer:_____
Legal Guardians' Name(s):_____
Legal Guardians' relationship to the staffer:_____
Staffer's email address: _____
Legal Guardians' email address: _____
LGs' Daytime Phone: _____ LG's Cell# :_____ LG's Home: _____
Staffer's Daytime #: _____ Staffer's Cell# :_____ Staffer's Home: _____
Staffers Cell Phone Carrier (example: Verizon, AT&T, Sprint): _____

PLEASE NOTE: **It is extremely important that the staff member's phone number, cell plan provider, & email address be current should HHH need to provide updates or schedule changes.**

In order that Heroes Helping Heroes and its Seeds of Hope programs qualify for a Federal Feeding Grant as well as other funding opportunities, we ask that you provide the following information:
Does your household receive benefits from WIC, SNAP, TANF, FDPIR, or free & reduced lunch?
Yes _____ No_____ If yes, what county are benefits received through _____
Please check any that apply to the staff member:
In Head Start_____ In foster care_____ Adopted_____ Homeless_____ Migrant_____
A runaway_____ Has a learning disability_____ Retained in grade at least once_____
Has an emotional/medical/behavioral disorder_____ Speaks English less than "very well"_____
Does not live with both parents_____ Either parent immigrated in past 5 years_____
Family income below $10,000_____ Neither parent/guardian employed_____
I certify (promise) that all information on this application is true as reported. I understand that the Seeds of Hope program may qualify for a Federal Feeding Grant or other funding opportunities based on the information I give. I understand that if I purposely give false information, I or the minor staff member may lose the ability to volunteer at HHH camps or associated programs.

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Permissions/Release Section

Release of Minor Staff Member:
(Participant's Name) _____may be picked up by the following people from the Seeds of Hope Summer programs:
Name:_____Cell Phone _____ Name:_____Cell Phone _____
Name:_____Cell Phone _____ Name:_____Cell Phone _____
Name:_____Cell Phone _____ Name:_____Cell Phone _____
*****Please attach copies of picture identification for all parties responsible for pick-up of the minor staffer*****

(Participant's Name) _____may **NOT** be picked up by the following people from the Seeds of Hope Summer programs: _____ _____, _____, _____, _____, _____, _____,_____

Photography:
I do authorize: I do not authorize:
Heroes Helping Heroes & its Seeds of Hope programs to publish photographs/likenesses of _____ (staff member's name) for use in the Heroes Helping Heroes & its Seeds of Hope program's print, online & video-based materials, as well as other publications. Further, I attest that I am the parent or legal guardian of the child listed above & that I have full authority to consent & authorize Heroes Helping Heroes & its Seeds of Hope programs to use their likenesses.

Transportation (**NOTE:** this permission does NOT enroll you or the minor staffer in transportation to/from camp. This allows staffers chaperoning campers ages 8 & above to be transported off campus to the farm or campers in 7th grade or above participating in off campus Orange group activities)**:**
I do give: I do not give:
In the event that transportation should need to be provided to/from locations specific to Seeds of Hope activities or drop off locations, permission to Heroes Helping Heroes representatives as well as their authorized transportation providers with a valid NC driver's license to transport _____ (staff member's name).

PLEASE NOTE: Transportation to & from the Seeds of Hope summer camps **are not provided except in the case of true & verifiable hardship situations noted below in writing EACH year.** Written explanations of transportation hardship must be received by Jana Elliott, Executive Director, no later than three weeks prior to the start date of the week(s) you are requesting you or the minor staffer attend camp as transportation provision is an extremely expensive undertaking & cannot be guaranteed without available funding. No consideration will be given requests that are not received in writing with an explanation of the situation. You will receive written notice of your approval for transportation should your request be granted.
Staff Member Notes:_____
_____
_____

_____
_____
_____
_____
_____
_____

In the event that transportation to/from Seeds of Hope campuses should be granted based on the verifiable hardship documented above, I _____ , the volunteer staffer over the age of 18 or the parent/legal guardian of _____ (staff member's name) permission to Heroes Helping Heroes representatives as well as their authorized transportation providers with a valid NC driver's license to transport _____ (staff member's name).

Insurance:
I, the volunteer staffer over the age of 18 or the parent/legal guardian of _____ (staff member's name), do hereby verify that the above information is correct & do hereby release & forever discharge all staff, chaperones, Stokes County/Yadkin County/Elkin City Schools & Heroes Helping Heroes & its Seeds of Hope program representatives from any & all claims, demands, actions or cause of action, past, present, or future arising out of any damage or injury while participating in Heroes Helping Heroes & its Seeds of Hope program events, field trips & related events.

Medical Release
In the event of a medical emergency or need, I, the volunteer staffer over the age of 18 or the parent/legal guardian of _____ (staff member's name), give the acting staff permission to act in the best interest of myself or my child to obtain medical treatment. I will be notified of the emergency/need as soon as possible.

Administration of Tylenol or Ibuprofen (circle preference) for minor headaches based on the packaging directions by camper age:

- ❑ I do give permission
- ❑ I do not give permission & request the following directions be followed: _____

_____

Administration of Sunscreen (any brand):

- ❑ I do give:
- ❑ I do not give permission & request the following directions be followed (if specific brands be required, staffer must supply): _____

_____

Medical/Educational/Emotional Information

Staff member's Insurance Company _____ Policy No._____
*********A front & back copy of the staff member's insurance card(s) is required*********
Family Physician _____ Phone _____

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Hospital Preference: _____

In case of emergency call:_____Phone:_____

Immunizations

List m/y if possible or state current

_____ Date of Last Tetanus _____ Polio Booster _____ Measles

_____ Mumps _____Other_____

Medical/Social/Behavioral History

Does/has the staff member experienced any of the following medical conditions? (Please check all that apply & attach additional information if needed.)

_____ Asthma _____ Kidney trouble _____ Heart trouble

_____ Diabetes _____ Dizziness _____ Headaches

_____ Allergies _____ Epilepsy _____ Other (specify)_____

Has the staff member ever had an allergic reaction to:

Food (specify):_____ Medication (specify):_____

Special Dietary Needs: _____

_____

Please list all current medications:_____

_____

Please list medications that can or need to be administered & for what conditions.

Condition: _____ Dosage_____

Med. Type/Name _____

_____

Educational:

Does the staff member have an IEP or 504 plan in place?_____ What modifications are provided if yes:_____

_____

_____

_____

Emotional:

Does the staff member have any mental, behavioral or social needs that we need to be aware of so that we can be sure to make you or the minor staffer's experience as fun & safe as possible:_____

_____

_____

_____

Signature of Staff Member's Parent or Legal Guardian: _____

Date: _____

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ROLE/ACTIVITY SELECTION

Please Check the Camp/Mentor Event Staff Role You are Interested in Filling

___**Counselor:** The majority of our staff positions are for Lead Youth/Adult Counselors & Support Youth/Adult Counselors. These positions are for those who want to be on the front lines of ministry. Your volunteer days will be spent with a tribe of campers from drop-off through pick-up. You will be responsible for developing a community atmosphere within your tribe which will include laughing, singing, sweating, sharing the word & having fun with your campers as they learn about Christ. You will be trained for & expected to be at the top of your game during every moment you spend on campus. You will share responsibility with other staff for teaching & caring for your assigned campers & will be supervised by an adult leader who will provide feedback regarding your job performance on a daily basis. You will be held to a high standard of accountability as the children in your care deserve the utmost love, respect, & attention we can provide. Your life outside of Seeds of Hope matters as well. Your character & integrity will be scrutinized by the children you interact with & ultimately is a reflection on Heroes Helping Heroes & the Seeds of Hope programs. Our leadership team takes this very seriously as we strive to be representatives of the love & character of our Savior, Jesus Christ. These positions are preferably required to be filled by full time staff members.

Camper Age Range Preference: 1st Choice _____, 2nd Choice_____, 3rd Choice_____

___**First Aid Specialist:** This position is focused on the health & safety of our campers. This position is solely devoted to providing care for campers & staff as minor emergencies occur within the camp environment. This position is also responsible for dispensing medication to campers, maintaining all health forms during each camp session, keeping an inventory of all supplies in our first aid station, & maintaining a log of all medication or aid that is administered during the week. We desire for this position to be filled by someone who is experienced in or actively pursuing a degree or career in the nursing or medical field. This position is preferably required to be filled by full time staff members.

___**Kitchen Specialist:** The kitchen specialist is a summer camp position responsible for communicating daily attendance numbers to the parties tasked with meal/snack preparation such as the on-site county level school cafeteria manager (who provides the campers' breakfast & lunch) & the Kitchen Chaos track leaders (who prepare the daily afternoon snack). The kitchen specialist is also tasked with coordination of preparation & clean-up of Gatorade coolers that go out daily to outdoor activity tracks, coordination & preparation of beverages for the adult & youth staff meals/snacks, & the coordination/preparation of the breakfast & lunch menu items for the adult & youth meals/snacks. The kitchen specialist is also tasked with the coordination of clean-up of the cafeteria space. The Kitchen Specialist position is preferably required to be filled by full time staff members.

___**Kitchen Support Staff:** There should be a team of at least five support people working under the kitchen specialist. These support positions are not required to be filled by full time staff members. Breakfast, lunch, & afternoon snack times will be supported by these staff members based upon the direction of the Kitchen Specialist.

___**Video/Photography Specialist:** This position focuses on shooting moving & still photography. This person is responsible for shooting & creating weekly videos as well as shooting still photographs for summer camp & the mentor programs. This person will be responsible for providing these completed files to the media specialist for execution during the appropriate daily assemblies & the camp wrap up celebration. In addition, this person will be responsible for creating promotional videos or other materials that may be used for educational, marketing, recruitment, or training purposes. Due to the privacy & security concerns associated with our campers in foster care, the video specialist will be charged with having a working knowledge of each child's background. If a child is not in foster care & is therefore eligible to be included in moving & still photography for use in educational, marketing, recruitment, or training materials, the video specialist is responsible for obtaining usage consents from the appropriate parent/guardian before including that child's likeness in said materials. This position is required to be filled by full time staff members.

___ **Photography Support:** This position captures video & still photography of campers, staff, & camp activities both on & off campus & provides all images to the Video/Photography Specialist.

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___Camp Ministry Team: The camp ministry team will be comprised of individuals who are collectively responsible for establishing the scripture focus & lesson plans for each week of camp pending approval from the Executive Director, the Youth Director & the Operations Director. The team will also be responsible for leading large group devotions/sermons. The ministry team will be tasked with leading these times during the morning Pow-Wow, children's church, & afternoon chapel times. They must be gifted in leading a variety of age groups & prepare age appropriate lessons with visual & auditory aids. The ministry team must work with the skit team & the worship team to provide an outline upon which they will base their delivery of the daily message. This outline must also be shared with the Lead Counselors in each tribe, the HOPE leadership team, & the track leaders. A basic outline will be due to the Directors previously named by May 30th with updates provided as changes occur each week prior to camp. The ministry team will be responsible for setting the atmosphere of worship & will be tasked with counseling staff & campers who are in need of spiritual nurturing. This position is required to be filled by full time staff members.

___Worship Leader: The worship leader is someone who is gifted in leading children & young teens in worship. It includes leading worship during afternoon chapel times, children's church, & at morning Pow-Wow--one of the wildest times at camp. The worship leader will be responsible for meeting with the camp minister to determine what songs & formats best coincide with the daily lesson plan. The worship leader will also be responsible for communicating lyrics & technical needs to the media & sound specialists. The worship leader will be responsible for the establishment & coordination of the supporting worship team, their practice schedule, & their coordination with other inter-related staff.

____ Worship Team: The worship team is to be established no later than May 30th. Practice during camp will only be allowed during specifically designated times or before/after campers are on campus. This position is required to be filled by full time staff members. A detailed job description will be provided based on your indication of interest.

___Media Specialist: The media specialist will work with the worship team, the skit team, the sound team, the photography/video specialist, & the ministry team to promote & execute any technological function needed during the course of camp. This position is required to be filled by full time staff members.

___Sound Specialist: The sound specialist will work with the worship team, the skit team, the media specialist, the photography/video specialist, & the ministry team to promote & execute any audio function needed during the course of camp. Preferably, this position is to be filled by full time staff members.

___Organized Mass Chaos (OMC) Course Specialist: This position will be responsible for set-up/tear down of all course elements, leading campers through various challenge course activities, & helping provide routine maintenance. Each week there will be additional staff assigned to assist the Challenge Course Specialist. You will also be responsible for maintaining the inventory of supplies & being sure to identify when more supplies need to be purchased. You will also work closely with the program director in coordinating OMC course usage to ensure safety & efficiency. This position is not required to be filled by full time staff members.

___Organized Mass Chaos (OMC) Support Team: These positions will report directly to the OMC course specialist & follow his/her direction for set-up/tear down of all course elements, leading campers through the various challenge course activities, & helping provide routine maintenance.

___Camp Skit Team: The camp skit team will be responsible for meeting with the worship team & the ministry team to determine the focus of the drama that will be acted out during the Pow-Wow, Children's Church (the use of puppets are highly encouraged), & the afternoon chapel time. The skit team will also work with the sound team, the media specialist, & the photography/video specialist to address the technological needs to be addressed during the performance of the skits. The skit team will be established no later than May 30th. Skits must be decided upon & rehearsed two weeks prior to camp. Practice during camp will only be allowed during HOPE or before/after campers are on campus. HOPE leaders cannot be on the skit team. These positions are required to be filled by full time staff members.

___Daily Clean-Up Team: The daily clean-up team will be responsible for patrolling the outer & inner campus after the conclusion of the afternoon snack, returning the areas in use by the camp team to the proper condition. Trash will be collected & disposed of & bathrooms will be cleaned. After the conclusion of worship, the worship center will be cleaned & all trash removed from the area. Finally, once campers have left campus, the gymnasium & classroom spaces will be swept & cleaned as needed.

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___End of Week Clean-Up Management Team: Every person will participate in the End of Week Clean-up, however, there will be a management team assigned to designate areas of responsibility. The goal is to completely clean the campus of any trace of the Seeds of Hope camp. We WILL leave the campus cleaner than we found it. The end of the week clean–up management team will be responsible for managing the THURSDAY-PRE-BREAK DOWN: all track leaders should neatly pack down their track immediately following their last track on Thursday. All items made by staff & campers during track or HOPE sessions should be sent home Thursday if at all possible. All food & paper goods, with the exception of that needed for Friday lunch/dinner should be packed & moved to the appropriate designated location or sent home with campers (if the items will expire prior to the next camp/mentor session). In addition, the end of week clean-up management team will manage FRIDAY-CLEAN UP (final clean-up will not start until every camper is out of the building). Areas that must be returned to their original condition (pictures of each space will be provided for reference) as well as a spotless condition will be: the girls' bathrooms, boys' bathrooms, library, all classrooms utilized, all storage rooms utilized, all gymnasiums utilized, the cafeteria, the football field, softball/baseball fields, soccer fields, hallways, & buses/vans used. In addition, the end of week clean-up team will load up & deliver all to the appropriate designated location.

___Administrative Support Team: The administrative support team will take pictures of each space utilized prior to set up for camp to be used for reference during the Friday clean-up & break down. The admin support team will be responsible for analyzing the layout of the campus space provided & assigning the usage of the space as best suitable for camp activities. A schematic of the space will be provided for reference purposes. The admin support team will be responsible for registration, check-in, & check-out of campers. Registration duties include reviewing camper applications to determine/assess their eligibility (age, medical/behavioral/educational issues, foster/adopted/at-risk), guardianship/custody arrangements, legal authorizations, track assignments, interests, & their team assignment. All medical/behavioral/educational issues regarding individual campers noted by the support team will be shared with the appropriate camp staff such as the camp nurse, track/HOPE leaders, off campus team leaders, & meal prep team. Check-in of campers will typically occur each morning between 7:15am & 9:30am, however, campers may drop in at any point during the day due to late arrivals or appointments. Check-out of campers typically occurs between 4:30pm & 5:45pm each day, however it can also be impacted due to camper scheduling conflicts. Check-in & check-out will be done by a kiosk scanning system in which we will assist the parents. The admin support team will be responsible for providing camper & staff numbers to the cafeteria crew in charge of ALL meal times.

___HOPE Leader: The leader will be responsible for teaching one hour of interactive games/crafts/object lessons that address one letter per day of the acronym. Lesson plans & materials will be provided & the leader is welcome to subtract & supplement based on the age group being taught & the appropriateness of materials provided. Visual aids & music are highly encouraged. The team is highly encouraged to meet & strategize before, during & after camp sessions.

___HOPE Support: The support will be responsible for assisting the leader for one hour of interactive games/crafts/object lessons that address one letter per day of the acronym. Lesson plans & materials will be provided. The team is highly encouraged to meet & strategize before, during & after camp sessions.

___Off Campus Support Team: The off campus support team may be called to one of two areas; on-site at the Worthington's farm or traveling to daily off campus activities with our oldest group of campers. Volunteers for both areas will need to be energetic, outdoors oriented people who are inclined to think quickly & act according to the environment they are placed in. A wide variety of activities will occur each day & volunteers must be actively engaged to ensure the safety & enjoyment of each camper. For example, volunteers may be asked to engage in: hiking, creek walking, swimming, arts & crafts, nerf activities, frisbee golf, horse shoes, bouncy house, birthday party games, equine experience, petting zoo (Domestic Animals), farming demonstrations (planting & picking), team building exercises/games, transportation between private properties, college campus tours, scavenger hunts, or an outing to a baseball game. Farm volunteers are needed between 9am-3pm Monday-Thursday & volunteers departing with older campers are needed 9am-3pm daily. Volunteers may work multiple hours & days if available.

Activity Tracks (listed below): Please mark all areas of interest with an "L" for leader or an "A" for assistant. Positions are not guaranteed but we will do our best to put you in the tracks you choose.

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___**Track Leader:** This position consists of preparing activities/projects that are age appropriate for each age group/gender of campers, coordinating set up & clean-up of all supplies on a daily basis, & teaching campers how to complete the specified daily activity/project. You will also be responsible for maintaining the inventory of supplies & being sure to identify when more supplies need to be purchased.

___**Track Assistant:** This position will be responsible for assisting the Track Leader during all of the activities that occur during your specific track during our camp sessions. This position consists of aiding the leader preparing activities/projects that are age appropriate for each age group/gender of campers, assisting in set up & clean-up of all supplies on a daily basis, & encouraging & assisting campers as they complete the specified daily activity/project.

5-7 year olds only:

Track A (Ages 5-7)

__ Softball/baseball (all ages)
__ Soccer (all ages)
__ Builder Boys (ages 5-7)
__ Cheerleading (all ages)
__ Kickball/Dodgeball (ages 5-7)
__ Football (all ages

Track B (Ages 5-7)

__ Volleyball (ages 5-7)
__ Kitchen Chaos (ages 5-7)
__ Glitter Girls (ages 5-7)
__ Simply Science (ages 5-7)
__ Puzzle Mania (all ages)

Track C (Ages 5-7)

__ Tumbling/Dance (all ages)
__ Legoland (ages 5-7)
__ Fun & Fitness (all ages)
__ Art (ages 5-7)
__ Kitchen Chaos (all ages)

8-12 year olds only:

Track A (Ages 8-12)

__ Softball/baseball (all ages)
__ Soccer (all ages)
__ Football (all ages)
__ Cheerleading (all ages)
__ Kitchen Chaos (ages 8-12)
__ Kickball/Dodgeball (ages 8-12)

Track B (Ages 8-12)

__ Basketball (ages 8-12)
__ Legoland (ages 8-12)
__ Builder Boys (ages 8-12)
__ Puzzle Mania (all ages)
__ Art (ages 8-12)

Track C (Ages 8-12)

__ Mad Science (ages 8-12)
__ Music (ages 8-12)
__ Tumbling/Dance (all ages)
__ Fun & Fitness (all ages)
__ Kitchen Chaos (all ages)
__ Glitter Girls (ages 8-12)
__ Volleyball (ages 8-12)

Things the director should know regarding your interest in the tracks/positions you selected: _____

_____

_____

_____

_____